

The Regina Academy at St. John the Baptist
Tuition & Fees Policies
Effective Date 1/16/18

The Regina Academy at St. John the Baptist is a Private Independent Roman Catholic institution that emphasizes religious values and academic excellence. We depend on full and timely payment of tuition, rather than government subsidies. RA@SJB makes every effort to minimize fees and tuition increases while providing the very best quality education consistent with Catholic values. When a student registers at RA@SJB we hold a place for that student; we commit resources to optimize the educational experience of that student; we design staffing, supplies, and programs based on the number of registered students. Because of this commitment, no tuition will be refunded for the semester beginning on September 15th for the 1st Semester and January 31st for the 2nd Semester

TUITION

Tuition for the 2018-2019 Academic Year is as follows:

Grade: Kindergarten to 8th Grade

1st Child	\$4,410
2nd Child	\$3,160
3rd Child	\$2,095
½ Day Kindergarten	\$3,722

Pre-School 3 & 4 Year Olds

½ Day; 3 Day	\$2,550
Full Day 3 Day	\$3,755
½ Day 5 Day	\$3,755
Full Day 5 Day	\$5,750

Re-registration occurs each Spring and includes a non-refundable **\$200** payment (per family) collected separately (\$200 is a credit towards tuition for the coming Academy year).

Returned checks generate a \$15.00 bank fee, which we pass along.

Overdue balances will cause a monthly fee equal to the greater of \$20.00 or 1% of the balance.

Financial Aid is available and must be applied for annually.

Visit the Financial Aid page for more information on deadlines and procedures.

PAYMENT OPTIONS

Payment options available to all students:

FULL PAYMENT by August 1st.

\$50 discount for Pre-K Students and \$100 discount for K-8 students. You will receive both discounts if you have both Pre-K and K-8th students.

SEMESTER INVOICES

If you do not enroll in the monthly payment plan, you will automatically receive Semester Invoices that are due in full on **August 1st and December 1st**; late fee assessments begin on these dates.

CREDIT CARD PAYMENT

Full payment, two ½ year payments or monthly payments. Discounts for full payments do apply. A Convenience Fee of 2.85% of the amount to be charged to your credit card will apply.

FACTS 10 PAY PAYMENT PROGRAM

We require that all families who cannot respond fully and on time to semester invoices be registered in the FACTS Payment Program by July 1st of each year. There is a \$45 per family membership fee and the Academy's Business Manager will supply you with the necessary information to enroll on line.

All Families must meet each semester's obligation on time or must be on time in the monthly FACTS plan in order to continue to attend The Regina Academy at St. John the Baptist.

Payment plans must stay current to avoid loss of student participation privileges.

Should an unpaid balance still exist, it leads to late fees and loss of both curricular and extracurricular participation, including receipt of grades, transcripts and graduation.

If membership in FACTS is lost, full payment is due immediately.

Tuition payments that go 60 days in arrears will automatically require that a FACTS application be filed and payment be brought up to date within 30 days via the FACTS payment program. The RA@SJB Finance Committee will be in contact with those families to insure timely payment and understanding of family circumstances.

As always, we recognize that special circumstances can and do occur. We encourage you to bring these to our attention so that they may be understood and handled accordingly.

If you have any questions, please contact us immediately.

Please return a signed copy of this agreement to the Academy along with your Tuition Covenant by March 10, 2018.

Date

Parent Signature

Parent Signature

Updated 8/10/18